

Memo

To: Improving Austin Streams Stakeholders
From: Suzanne Schwartz, Facilitator
Subject: February 22, 2022 Meeting
Date: February 16, 2022

At the upcoming meeting, we will be discussing both the substance of the I-Plan update, and the method and timeline for its drafting, review, and adoption. I will be providing a table of organizations' decisions related to disposition of the current I-Plan management measures.

Attachment A provides a draft outline and deadlines for the I-Plan contents, based on your adopted [I-Plan Revision Process and Timeline](#). At the upcoming meeting, we will be seeking to assign people to draft the I-Plan content (Agenda Item 3). In order to meet the proposed deadline of TCEQ approval of the I-Plan update by August 31, 2022, the following actions and schedule are proposed.

- **February 22 meeting:** Focus on treatment of management measures in current I-Plan and to add from current practices
- **Meeting the week of March 21:** Focus on new management measures and control actions, other decisions needed on content for I-Plan draft
- April 1: Chapters III *Introduction*, IV *TMDL Summary*, V *Implementation Progress*, VII *Data Used in the Update*, XI *Water Quality Indicators*, XII *Communications Strategy*
- April 15: *Management Measures and Control Actions* and *Implementation Tracking* submitted
- April 19: *Implementation Strategy Summary* and *Executive Summary* submitted
- April 22: Facilitator distributes draft I-Plan to Coordination Committee and larger mailing list
- **Meeting the week of May 2:** Approve draft I-Plan update; plan for distributing for stakeholder/optional public comment
- May 6: Distribute I-Plan for review and comment by May 17
- May 20: Facilitator compiles and distributes comments to Coordination Committee
- **Meeting the week of May 23:** Discuss changes based on comments; approve draft I-Plan
- June 1: Facilitator submits final draft to TCEQ for review
- July 15: TCEQ returns comments to Coordination Committee and other stakeholders
- **Meeting the week of July 25 if needed:** Discuss TCEQ comments, decide on responses
- August 15: I-Plan revisions submitted to TCEQ for review
- August 22: TCEQ responds with final comments only on changes made in response to TCEQ
- **Meeting the week of August 22:** Approve final I-Plan
- August 31: Any revisions approved by Coordination Committee made; final I-Plan submitted to TCEQ

I-Plan Update Outline of Required Sections <i>May include additional sections or sub-sections at discretion of the Stakeholders.</i>	Assigned to:	Date due:
I. Contents: Table of Contents, List of Figures, List of Tables, Abbreviations	CPPDR	4/20
II. Executive Summary (<i>Example text available for modification.</i>)		4/19
III. Introduction - <i>Include one or more watershed maps that may be referenced throughout the document as needed. Example text available for modification.</i>		4/01
IV. TMDL Summary - <i>Introductory paragraph and the following two tables. Example text available for modification.</i> <ul style="list-style-type: none"> • Table 1. TMDL Allocation Summary for Impaired AUs [Use Table 27 for Austin TMDLs from the adopted TMDL.] • Table 2. TMDL Allocation Summary for AUs of Concern [Use Table 28 for Austin TMDLs from the adopted TMDL.] 		4/01
V. Implementation Progress		4/01
VI. Implementation Strategy Summary - Adaptive Implementation; Management Measures Summary; Control Actions Summary		4/19
VII. Summary and Discussion of Data Used in the Update		4/01
VIII. Management Measure 1.0: [Name] <ul style="list-style-type: none"> • Sub-Measures 1.1, 1.2, etc.1 if applicable • Management Measure 2.0: [Name] • Sub-Measures 2.1, 2.2, etc. if applicable 	Organization(s) responsible for each measure	4/15
IX. Control Action 1.0: [Name] <ul style="list-style-type: none"> • Sub-Actions 1.1, 1.2, etc. if applicable • Control Action 2.0: [Name] • Sub-Actions 2.1, 2.2, etc. if applicable 	Organizations responsible for each action	4/15
X. Implementation Tracking, Sustainability, and Milestones (<i>Explain why tracking is done and how effort is sustained. Example text available for modification.</i>)		4/15
XI. Water Quality Indicators (<i>Summarize the water quality criteria that will indicate success of the plan. Example text available for modification.</i>)		4/01

I-Plan Update Outline of Required Sections <i>May include additional sections or sub-sections at discretion of the Stakeholders.</i>	Assigned to:	Date due:
XII. Communications Strategy <i>(Brief discussion indicating how stakeholders and TCEQ will communicate progress to the community, including a schedule for meetings to assess progress. Example text available for modification.)</i>		4/01
XIII. References	CPPDR	4/20