



Texas Commission on Environmental Quality

Instructions for Form TCEQ-20947

Plain Language Summary of Municipal Solid Waste Permit or Permit Amendment Application

Applicants are required by public notice rules in Title 30 Texas Administrative Code, Chapter 39, Section [39.405\(k\)](#)¹ to provide a plain language summary, no more than two pages long, of an application for a permit or permit amendment. The application summary also must be provided in an [alternative language](#), in addition to English, if either the elementary or middle school nearest to the facility or proposed facility is required to provide a bilingual education program.

Use form [TCEQ-20947](#)² to prepare the application summary; use form [TCEQ-20947-esp](#)³ to prepare an alternative language application summary in Spanish. Download the forms to your computer and fill them out using [Adobe Reader](#)⁴; do not fill them out in a browser. Submit the completed form with the application, to:

MC 124 Municipal Solid Waste Permits Section
Texas Commission on Environmental Quality
PO Box 13087
Austin TX 78711-3087

If you have any questions, please contact the Municipal Solid Waste Permits Section by email to mswiper@tceq.texas.gov, or by phone at (512) 239-2335.

A. Purpose of the Proposed Facility

Describe the type of facility proposed, whether a landfill or processing facility. If a processing facility, describe further whether it would be a solid waste transfer station (with or without material recovery for reuse or recycling), or a facility for processing liquid wastes.

B. Information About the Applicant

Name

Enter Site Operator Name as indicated on Part I Application Form TCEQ-00650.

Applicant Type

Enter whether a corporation, partnership, government (indicate city, county, federal, state, or other government entity), sole proprietorship, or other (describe), as indicated on Core Data Form TCEQ-10400.

¹ www.tceq.texas.gov/goto/view-30tac

² www.tceq.texas.gov/downloads/permitting/waste-permits/msw/forms/20947.pdf

³ www.tceq.texas.gov/downloads/permitting/waste-permits/msw/forms/20947-esp.pdf

⁴ www.tceq.texas.gov/help/help_pdf.html

Facility Name

Enter Facility Name as indicated on Part I Application Form TCEQ-00650.

Permit Application Number

Enter permit application number. Include amendment letter for permit amendment application.

Customer Number (CN)

Enter Customer Number as indicated on the Core Data Form (form TCEQ-10400) submitted with the application.

Regulated Entity Reference Number (RN)

Enter Regulated Entity Reference Number (RN) as indicated the Core Data Form (form TCEQ 10400) submitted with the application..

C. Location of the Proposed Facility**Facility Address or Description**

Enter county and facility street address, or if no street address, the Physical Location Description and Nearest City from Core Data Form TCEQ-10400.

Link to Map of Facility Location

Follow instructions at www.tceq.texas.gov/gis/hb-610-viewer⁵ to place a marker on a map at the facility location and produce a short URL to the map. Enter the short URL in this field.

D. Information about Facility Operation**What types of waste would be received?**

Describe the types of waste that would be accepted, and the sources. Examples: municipal solid waste from residential and commercial sources, construction and demolition waste, nonhazardous industrial waste (specify classes), medical waste, special waste (specify which), sludge, grease trap waste, grit trap waste, septage.

What geographical area would the wastes come from?

Describe the geographic regions from which waste would be received. Identify counties and communities.

What days and hours would the facility operate?

Specify the waste acceptance hours and the facility operating hours. Waste acceptance hours may be any time between the hours of 7:00 a.m. and 7:00 p.m., Monday through Friday, unless otherwise approved in the authorization for the facility. Operating hours for operating heavy equipment and transporting materials on- or off-site may be any time between the hours of 5:00 a.m. and 9:00 p.m., Monday through Friday, unless otherwise approved in the authorization for the facility.

⁵ www.tceq.texas.gov/gis/hb-610-viewer

At what rate would wastes be accepted?

Indicate the maximum daily waste acceptance rate, in units of tons per day for solid waste, or gallons per day for liquid waste. Indicate both if the facility would accept both solid waste and liquid waste.

How would wastes be managed?

Indicate if the facility would be a landfill or processing facility. If a processing facility, describe how the facility would process waste, and what the disposition of the processed waste would be. If both types of activities would occur, describe both.

E. Pollution Control Methods

What methods would the facility use for containing wastes and odors, and monitoring for releases?

Describe the methods the facility would use for containing wastes, odors, and contaminated water. Describe the methods of monitoring for releases from waste management units (landfill units, storage tanks, etc.; solid waste, landfill gas, leachate, liquid waste, etc.).

What methods would the facility use or require for preventing litter or spills, and for cleanup of litter and spills?

Describe the methods the facility would use or require for preventing litter or spills along the route to the facility and within the facility, and for cleaning up litter and spills.